



Government of West Bengal
Office of the Chief Medical Officer of Health
District Health & Family Welfare Samiti
Basirhat Health District,
Badartala, District Hospital Campus, Basirhat-743292
Email : basirhatcmoh2016@gmail.com, dpmu.bhd@gmail.com



Memo. No. : DHFWS/BSRHT/ 493 /24

Dated: 21-02-2024

NOTICE INVITING QUOTATION

Chief Medical Officer of Health, Basirhat Health District invites sealed quotation in prescribed format (**Annexure-A : Item Details with Rate**) from Authorized Dealer/ Authorized Distributor / Supplier for Supply/Install/Service of Computer & its equipment's, IT consumable etc. at the office the undersigned.

Last date of submission of quotation	Quotation shall be dropped by 6TH March 2024 up to 1:00 P.M. at the office of the CMOH, Basirhat Health District.
Date of opening	The date for opening bid is on 6TH March 2024 at 2:30PM (Opening Date & Time may be change)

Documents to be Submitted

1. PAN Card (*Photocopy*)
2. Trade License (*Photocopy*)
3. GST Registration Certificate (*Photocopy*)
4. Annexure-A : Item Details with Rate (With Authorized Signature with date)
5. Signed Copy of **COMMERCIAL AND GENERAL TERMS & CONDITIONS** (Annexure-B)

In case any further detail is required, contact to the office of the undersigned (except Holidays, Saturday & Sunday) between 11.30am to 4.00 pm.

PCL 21/2/24
Chief Medical Officer of Health
Basirhat Health District

Memo. No. : DHFWS/BSRHT/ 493 /24 (1/8)

21/02/24
Dated: 21-02-2024

Copy forwarded for information with a request for wide circulation through Notice Board/ Website, to

1. The Director of Health Services, Govt of West Bengal
2. The Mission Director, NHM, West Bengal
3. The Sub-Divisional Officer, North 24 Parganas
4. The Dy. CMOH-I/II/III, Basirhat Health District
5. The Accounts Officer, Basirhat Health District
6. The District Information & Cultural Officer, N24 Pgs
7. The DSM for uploading the quotation notice to the website
8. Office copy

21/2/24
Dy. CMOH-I
Basirhat Health District

COMMERCIAL AND GENERAL TERMS & CONDITIONS

1. Authority of bidder:
The Bidder shall be an Authorized Dealer/ Authorized Distributor/Supplier of Computers equipment's /IT Equipment's with valid trade license.
2. Duly filled-in Quotation:
All the columns of the quotation shall be duly filled-in. Any cutting/over writing in the quotation must be counter signed by the person who is signing the quotation.
3. Bid Price:
The price shall include all applicable taxes and other charges. The rates shall not be overwritten.
4. Validity of quotation:
The quotation shall be valid for a minimum period of one year from date of finalization quotation process. It can be extended up to next six month.
5. Submission of quotation:
Sealed quotations should be addressed to the Chief Medical Officer of Health, Basirhat Health District. The envelope must be super-scribed "Quotation for the Supply & Installation of Computers & Equipment" with quotation memo number with date. Inside the envelope must contains technical (Trade License, Pan card and GST Registration Certificate) and financial documents (Item wise Rate)
6. Rejection of Quotation:
While submitting the quotation, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the quotation is liable to be rejected. If any bidder stipulates any condition of his own, such conditional quotation is liable to be rejected.
7. Quantity & Delivery:
Quantity of items may vary; it will be as when required basis.
 - a) The successful tenderers shall complete supplies within 15 days from the issue of work order / Supply Order (As and when required).
 - b) The Computers & Equipment are to be delivered at the office of the CMOH, Basirhat Health District.
 - c) Rate should be included all type of taxes & delivery charges including installation
8. Payment :
The payment will be made after successful and satisfactory completion of work and subject to availability of fund
9. Warranty:
Warranty period shall specifically be mentioned in the invoice or separate warranty document shall be included.
10. CMOH, Basirhat Health District reserves the right to reject the quotation/ bid wholly or partly without assigning any reason and to restrict the list of qualified Bidder for opening of commercial bid to any number deemed suitable by him from out of bids received.

We confirm with our acceptance to the Commercial & General Terms & Conditions (S.No-1 to 10) as given above.

Name of the Organization/Company/Supplier :

Signature of the Bidder with seal

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Annexure-A: Item Details with Rate

Name of the Bidder:

Address:

Phone No. Email ID :

Item Name	SI No.	Description	Unit	Rate (Inclusive all Taxes)
UPS	<u>1.1</u>	UPS – 650 VA <i>Mictotech UPS 650 VA with 2 Year Warranty on UPS and 1 Year Warranty on Battery</i>	1 Pcs.	
	<u>1.2</u>	UPS – 1000VA <i>Microtek 1000VA UPS with 2 Year Warranty on UPS and 1 Year Warranty on Battery</i>	1 Pcs.	
	<u>1.3</u>	UPS 1100VA <i>APC Line Interactive UPS with Load Capacity of 660Watts / 1100VA</i>	1 Pcs.	
Compatible Toner (Lapcare)	2.1	Toner : 12A	1 Pcs.	
	2.2	Toner : 88A	1 Pcs.	
	2.3	Toner : 337	1 Pcs.	
	2.4	Toner : 925	1 Pcs.	
	2.5	Toner : 110A	1 Pcs.	
	2.6	Toner : Brother TN-2365	1 Pcs.	
	2.7	Toner : 18A	1 Pcs.	
	2.8	Toner : 78A (F78A/ 278A)	1 Pcs.	
Original Toner	3.1	HP 12A Original Toner	1 Pcs.	
	3.2	HP 88A Original Toner	1 Pcs.	
	3.3	Canon 337 Original Toner	1 Pcs.	
	3.4	HP 110A Original Toner	1 Pcs.	
	3.5	Brother TN-2365 Original Toner (Mono/Black)	1 Pcs.	
Liquid Ink	4.1.1	Epson 664 (Black)	1 Pcs.	
	4.1.2	Epson 664 (Color)	1 Pcs.	
	4.2.1	Canon Pixma 790 (Black)	1 Pcs.	
	4.2.2	Canon Pixma 790 (Color)	1 Pcs.	

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Handwritten date: 21/02/21

Item Name	SI No.	Description	Unit	Rate (Inclusive all Taxes)
Liquid Ink	4.3.1	Epson 003 (Black)	1 Pcs.	
	4.3.2	Epson 003 (Color)	1 Pcs.	
	4.4.1	HP GT51 XL Black (For HP Ink Tank 416 Printer)	1 Pcs.	
	4.4.2	HP GT 52 Color (For HP Ink Tank 416 Printer)	1 Pcs.	
	4.5.1	Epson 008 (Epson L6490 ink printer) (Black)	1 Pcs.	
	4.5.2	Epson 008 (Epson L6490 ink printer) (Color)	1 Pcs.	
	4.6	Epson 005 (For M2140 Eco Tank Printer) Balck	1 Pcs.	
Pen drive	5.1	16 GB Pendrive (USB 3.0)	1 Pcs.	
	5.2	32 GB Pendrive (Cruzer Force 32 GB USB 3.0)	1 Pcs.	
	5.3	64 GB Pendrive (Cruzer Force 64 GB USB 3.0)	1 Pcs.	
	5.4	128 GB, SanDisk Ultra Dual, Type C Pendrive for Mobile Black, 128 GB	1 Pcs.	
	5.5	64 GB USB 3.0 OTG Pen Drive - SanDisk Ultra Dual	1 Pcs.	
External Hard Disc/SSD	6.1	1 TB External Hard Disk, Type: 3.0	1 Pcs.	
	6.2	2 TB External Hard Disk, USB Type: 3.0	1 Pcs.	
	6.3	Sandisk Extreme Portable 1TB, External SSD	1 Pcs.	
Antivirus	7.1	Quick Heal Total Security 1 user I year	1 Pcs.	
	7.2	Quick Heal Total Security 3 user I year	1 Pcs.	
	7.3	Quick Heal Total Security 5 user I year	1 Pcs.	
	7.4	Quick Heal Total Security10 user I year	1 Pcs.	
Mouse, Key Board,	8.1	HP Keyboard 100	1 Pcs.	
	8.2	TVS Gold Wired USB Desktop Keyboard (Black)	1 Pcs.	
	8.3	Logitech M90 Wired USB Mouse	1 Pcs.	
	8.4	HP Combo C2500 (Mouse and Keyboard)	1 Pcs.	
USB Hub & Extension Cord	9.1	USB- 4 Port (Honeywell 4 in 1 Ultra Slim USB Hub)	1 Pcs.	
	9.1	Universal 2500 Watts Power Extension 4 Socket (3mtr Mtr) 4 Socket Extension	1 Pcs.	
Photo-copier Machine Tonner	10.1	Canon Original NPG -59 (Tonner)	1 Pcs.	
	10.2	Canon Original npg – 28 (Tonner)	1 Pcs.	

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Item Name	SI No.	Description	Unit	Rate (Inclusive all Taxes)
Web camera	11.0	Zebronics – CRISP PRO	1 Pcs.	
Bar Speaker	12.0	F & D E200 3W 2.0 Channel Wired Soundbar	1 Pcs.	

The above specifications are minimum requirements however, higher technical specifications may be considered subject to competitive price offered.

Seal with Date

Signature of the Bidder

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